

MOVING CHECKLIST

DONE	8 Weeks Before	NOTES
	Sort and purge-Create 3 piles: 1. Keep 2. Donate 3. Throw Away	
	Get 3 quotes from moving companies- Don't rely on a quote over the phone. Ask for an in-person visit.	
	Create a Moving Binder-Keep notes, receipts and an inventory of household items	
	Give notice to your current landlord	
DONE	6 Weeks Before	NOTES
	Order boxes and other moving supplies such as bubble wrap, and any other specialty packaging	 
	Start using any frozen or perishable items	
	Transfer renters insurance	
	Notify new and old schools	
	Notify doctors and dentists and ask for referrals if necessary	
	Finalize mover	
DONE	4 Weeks Before	NOTES
	Cancel you current utilities and cable and set up your new utilites and cable	
	Find out what your cleaning and responsibilities are at your current home	
	Begin Packing	
	Change your address with the US Postal Service	
	Notify friends and family of your new address	
	Change your address on bills, magazines and insurance	
	Contact HR department	
	Change your address on your drivers license	
DONE	1 Week Before	NOTES
	Reconfirm details for movers and new apartment	
	Arrange payment for movers	
	Arrange payment for new apartment and to pick up keys	